

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F.) for institutions conducting B. Pharm and D. Pharm
(To be filled and submitted to PCI by an organization seeking approval of the
course / continuation of the approval)**

(SIF-C)

To be filled up by P.C.I.

Inspection No. :

FILE No. :

To be filled up by inspectors


Date of Inspection:

**NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS) 2.**

PART-1

A - GENERAL INFORMATION

A-I.1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. Email	Apex Institute of Pharmacy (Apex Paramedical Institute) N.H. – 07, Mirzapur- Varanasi Road, Samaspur, Chunar, Mirzapur -231304 9415304103 0542-2317414 aims.mzp@gmail.com
Year of starting of the course	Diploma 2017-18 & Degree 2018-19
Status of the course conducting body: Government / University / Autonomous /Aided / Private (Enclose copy of Registration documents of Society /Trust)	Private Apex Welcare Trust Registration No. 92 Dt. 28-11-2006
A-I.2 Name, address of the Society/Trust/Managements (attach documentary evidence) STD Code: Telephone No:/ Fax No: E-mail/ Web Site:	Apex Welcare trust, N-7/2A-5 DLW – Hydel Road, Varanasi 0542 0542-2317414 0542-2317414 aims.mzp@gmail.com
A-I.3 Name, Designation and Address of person to be contacted by phone STD Code Telephone no/ Office/Residence/Mobile No./Fax No. E-Mail	Mr. Devendra Singh, Executive Director N-7/2A-5, DLW-hydel Road, Varanasi 0542 0542-2317414 9415304103 aims.mzp@gmail.com
A-I.4 Name and Address of the Head of the Institution	Dr. Sunil Kumar Mistry (M.Pharm, Ph. D), Principal Apex Institute of Pharmacy (Apex Paramedical Institute) N.H. – 07, Mirzapur- Varanasi Road, Samaspur, Chunar, Mirzapur -231304 Mob. No.- 9893926205
A-I.4 a) Whether the Jan Aushdhi Medical Store has been opened by your institution	Yes/ (Applied) (Please tick () the relevant portion)


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Apex Paramedical Institute
Samaspur, Chunar, Mirzapur

Signature of the Inspectors

A-I.5**FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL****a. Details of Affiliation Free Paid**

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
D. Pharm	2017-18	30900	15/07/2017	
B. Pharm				

b. APPROVAL STATUS:

Name of the Course	Approved Up to	In take Approved and Admitted	PCI	STATE GOVT	UNIVERSITY	Remarks of the Inspectors
B. Pharm		Approval Letter No and Date	NEW INSTITUTE			
		Approved Intake				
		Actually Admitted				
D. Pharm		Approval Letter No and Date	17-1258/ PCI-2016 Dt. 14- 15.07.2016	UP	Board of Technical Education, Lucknow	
		Approved Intake	60	50		
		Actually Admitted	50	50		

c. STATUS OF APPLICATION

Course	Extension of Approval		Increase in Intake of Seats		Remarks	
					Current Intake	Proposed increase in intake
D. Pharm	Yes	No	Yes	No	60	00
B. Pharm	Yes	No	Yes	No	New Institute	

Note: Enclose relevant documents

A- I. 6

Whether other Educational Institutional/Courses are also being run by the Trust / Institution in the Same Building / campus? If Yes, Give Details

Yes

☐

NO

☒**A-I.6 a**

Status of the Pharmacy Course:	
Independent Building	<input type="checkbox"/>
Wing of another college	<input type="checkbox"/>
Separate Campus	<input type="checkbox"/>
Multi Institutional Campos	<input checked="" type="checkbox"/>

Examining Authority :For Diploma course**With complete postal : The Secretary,****Address,Telephone No. Board of Technical Education, UP****And STD code Bans Mandi, CharBagh, Lucknow,UP****For Degree course****The Registrar****Dr. A.P.J. Abdul Kalam Technical University,****7/946, Sector 7, Jankipuram Extension, Lucknow, UP****Signature of the Head of the Institution**

Apex Institute of Pharmacy
Apex Paramedical Institute
Samaspur, Chunar, Mirzapur

Signature of the Inspectors

B-DETAILS OF THE INSTITUTION

B-I.1 Name of the Principal		Dr Sunil Mistry, M.Pharm, PhD.			
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm		15 years, out of which 5 years As Prof./HOD		
	PhD	Yes	10 YEARS, OUT OF WHICH AT LEAST 05 YEARS AS Asst. Prof	12	

*Documentary evidence should be provided

B-I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm		NEW INSTITUTE		

*Enclose Documents

B-I.3

Status of Governing Council:	Trust- Apex Welcare Trust
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

B-I.4

Pay Scales:

NEW INSTITUTION

Staff	Scale of pay AICTE /UGC/State Govt Yes / No	PF	Gratuity	Pension benefit	Remark of the Inspectors
Teaching Staff	State Government Yes / No	Yes / No	Yes / No	Yes / No	
Non Teaching Staff		Yes / No	Yes / No	Yes / No	

B-I.5

B. Pharm Course: Admission Statement for the Past Three Years

NEW INSTITUTION

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
Sanctioned			
No. of Admissions			
Unfilled Seats			
No. of Excess Admissions			

Signature of the Head of the Institution

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B-I.6**Academic information: Percentage of D. Pharm results for the past three years:**

ACADEMIC YEAR	Year 200-00	Year 200-00	Year 2017-18
D. Pharm			Admitted 50

B-I.7**B. Pharm course : Admission statement for the past three years**

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
Sanctioned	NEW INSTITUTE		
No. of admissions			
Unfilled seats			
No. of excess admissions			


B-I.8**Academic information: Percentage of UG results for the past three years based on university Calendar**

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
1 st year	NEW INSTITUTE		
2 nd year			
3 rd year			
Final year			
Pass % (Final Year)			

B – II**NEW INSTITUTE**

Whether college has NSS Unite (Yes / No)?	
If no give reasons	
NSS Program Officer's Name	
Program conducted (mention details)	
Whether students participating in University level cultural Activities / Co – curricular/sports activities	Yes/No
Physical Instructor	Available / Not available
Sports Ground	Individual / Shared

Signature of the Head of the Institution


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C – FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)


C .2 Please provide following Information

NEW INSTITUTE

Receipts			Expenditure			Remarks Of the Inspectors
SL No.	Particulars	Amount	SL No.	Particulars	Amount	
1.	Grants a. Government b. Others		CAPITAL EXPENDITURE			
2.	Tuition Fee		1	Building		
3.	Library Fee		2	Equipment		
	Sports Fee		3	Others		
5.	Union Fee		REVENUE EXPENDITURE			
6.	Others		1.	Salary		
			2.	MAINTENANCE EXPENDITURE		
			i.	College		
			ii.	Others		
			3.	University Fee (If any)		
			4.	Apex Bodies Fee		
			5.	Government Fee		
			6.	Deposit held by The College		
Total			7.	Others		
			8.	Misc. Expenditure		
			Total			

Note: Enclose relevant documents

Signature of the Head of the Institution


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PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (D.Pharm /B.Pharm courses) : **Available**
 - a) 2.5 acres District HQ/Corporation/Municipality limit
 - b) 0.5 acre for City / Metros
- b. Building[†] : **Own**
- c. Land Details to be in the name of Trust and Society
 - i) Own – Records to be enclosed
Sale deed : **Enclosed/Not available**
- d. Building:
 - i) Approved Building plan, sale deed to be enclosed) : **Enclosed/Not available**
- e. Total Built Area of the college building in Sq.mts : Built up Area 4142.00
Amenities and Circulation Area 900.00

2. Class rooms:

Total Number of Class rooms provided for both D. Pharm and B. Pharm

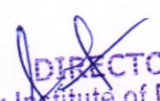
Class	Required	Available Numbers	Required Area * for each Class Room	Available Area in Sq. mts	Remarks of the Inspectors
D. Pharm	02	02	90 Sq. mts each	94	
B. Pharm	04	04	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	94	

(* To accommodate 60 students)

3. Laboratory requirement for both D. Pharm and B. Pharm

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B. Pharm Course (10 Labs) Laboratory area for D. Pharm Course (03 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	10 Labs= 94Sqm 03 Labs= 78Sqm	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm and D.Pharm Course	03 Laboratories 03 Laboratories 01 Laboratory 03 Laboratories 02 Laboratories 01 Laboratory 13 Laboratories *	Available	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (Minimum)	Available	
4	Area of the Machine Room	80-100 Sq.mts	110 Sqm	
5	Central Instrument Room	80 Sq.mts with A/	85 Sqm	
6	Store Room – I	1 (Area 100 Sq	110 Sqm	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	30 Sqm	

***No. of laboratories required for for both D. Pharm and B. Pharm**


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† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

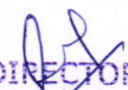
Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Principal's Chamber	01	30 Sq. mts	01	33 SqM	
2	Office – I – Establishment	01	60 Sq. mts	01	70 SqM	
3	Office – II – Academics					
4	Confidential Room					

5. Staff Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	4	20 SqM	
2	Faculty Rooms for D.Pharm & B.Pharm course		10 Sq mts x n (n=No of teachers)	10	10 SqM Each	

6. Museum, Library, Animal House and other Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq. mts	01	82 SqM	
2	Library	01	150 Sq. mts	01	170 SqM	
3	Museum	01	50 Sq. mts (May be attached to the Pharmacognosy lab)	01	55 SqM	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	01	250 Seat	
5	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants		Available	


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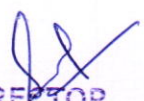
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7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Girl's Common Room (Essential)	01	60 Sqmts	01	75SqM	
2	Boy's Common Room (Essential)	01	60 Sq.mts	01	75SqM	
3	Toilet Blocks for Boys	01	24 Sq.mts	01	30SqM	
4	Toilet Blocks for Girls	01	24 Sq.mts	01	30SqM	
5	Drinking Water facility – Water cooler (Essential).	01	-	01	Available	
6	Boy's Hostel (Desirable)	01	9 Sq mts/ Room Single occupancy	01	10 SqM Each room	
7	Girl's Hostel (Desirable)	01	9 Sq mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	01	10 SqM Each room	
8	Power Backup Provision (Desirable)	01				

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	01	77 SqM	
Computer (Latest configuration)	1 system for every 10 students (UG & PG)	25		
Printers	1 printer for every 10 computers	04		
Multi Media Projector	01	01		
Generator (5KVA)	01	01		


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9. Amenities (Desirable)
UNDER CONSTRUCTION

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts			Under Construction	
Staff quarters	16 x 80 Sq mts				
Canteen	100 Sq. mts				
Parking Area for staff and students					
Bank Extension Counter					
Co operative Stores					
Guest House	80 Sq. mts				
Auditorium					
Seminar Hall					
Transport Facilities for students					
Medical Facility (First Aid)					

10. A. Library books and periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	Order Placed		
2	Annual addition of books		150 books per year			
3	Periodicals Hard copies / online		10 National 05 International periodicals			
4	CDS		Adequate Nos			
5	Internet Browsing Facility		Yes/No (Minimum ten Computers)			
	Reprographic Facilities: Photo Copier Fax Scanner		 01 01 01			
7	Library Automation and Computerized System					
8	Library Timings					


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Subject wise Classification:

Sl. No	Subject	Available		Remarks of the Inspectors
		Titles	Numbers	
1	Pharmaceutics – I	Order Placed		
2	Pharmaceutical Chemistry – I			
3	Pharmacognosy			
4	Biochemistry and Clinical Pathology			
5	Human Anatomy and Physiology			
6	Health Education and Community Pharmacy			
7	Pharmaceutics – II			
8	Pharmaceutical Chemistry – II			
9	Pharmacology and Toxicology			
10	Pharmaceutical Jurisprudence			
11	Drug Store and Business Management			
12	Hospital and Clinical Pharmacy			

Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	01	
2	Assistant Librarian	D. Lib	1	01	
3	Library Attenders	10 +2 / PUC	2	02	


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PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio:

(Required ratio --- Theory → 60:1 and Practicals → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicals	Remarks of the Inspectors
B.Pharm	New Institute		
D.Pharm	60:1	60:1	

2. Scheme of B. Pharm Course:

Annual ☐

Semester ☒

3. Date of Commencement of session / sessions for B.PHARM:

Commencement	Completion
New Institute	

4. Vacation for B.PHARM: Summer: No of Days Winter: No of Days

5. Total No. of working days for B.PHARM:

6. Date of Commencement of session for D.PHARM:

Commencement	Completion
15/08/2017	30/04/2017

7. Vacation for D.PHARM: Summer: No of Days Winter: No of Days

8. Total Number of working days for D.PHARM

211

9. Time Table copy Enclosed:

(Tick ✓)

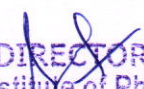
a. B. Pharm course Yes No

b. D.Pharm Course Yes ✓ No

10. Whether the prescribed numbers of classes are being conducted as per university norms for B. PHARM

I B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
	NEW INSTITUTE					


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II B. Pharm:


Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
	NEW INSTITUTE					

III B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
	NEW INSTITUTE					

IV B. Pharm:

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
	NEW INSTITUTE					


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11. Whether the prescribed numbers of classes are being conducted as per PCI norms for D.PHARM

Class/Subject	Theory		Practicals				Remark of the Inspectors	
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed Number of Classes	No of Classes Conducted with duration per class		
I D. Pharm								
Pharmaceutics – I	75	Classes Started from 15/08/2017	100		Classes Started from 15/08/2017			
Pharmaceutical Chemistry – I	75		75					
Pharmacognosy	75		75					
Biochemistry and Clinical Pathology	50		75					
Human Anatomy and Physiology	75		50					
Health Education at Community Pharmacy	50		----					
II D. Pharm								
Pharmaceutics – II	75		100		25			
Pharmaceutical Chemistry – II	100		75		25			
Pharmacology and Toxicology	75		50		25			
Pharmaceutical Jurisprudence	50		----		-----			
Drug Store and Business Management	75		----		----			
Hospital and Clinical Pharmacy	75		50		25			

12. Whether Tutorials are being conducted (if any, as per university norms)

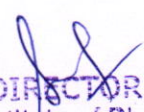
Yes ☐

No ☒

13. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last year

A. NEW INSTITUTION

Name of the Event	Year 200-	Year 200-	Year 200-
Guest Lectures			
Seminars			
Workshops			
Symposia			


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B. Papers Presented / Published during last three years

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	Year 200-		Year 200-		Year 200-	
	National	International	National	International	National	International
Published						
Presented						

14. Whether Internal Assessments are conducted periodically as per university / Board norms

Yes ☐

No ☐

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
B.PHARM							
I B. Pharm	NEW INSTITUTION						
II B. Pharm							
III B. Pharm							
IV B. Pharm							
D.PHARM							
I D. Pharm	Proposed in Academic Session 2017-18						
II D. Pharm							

15. Whether Evaluation of the internal assessments is Fair

Yes ☐

No ☐

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm	NEW INSTITUTION								
II B. Pharm									
III B. Pharm									
IV B. Pharm									

16. Whether Evaluation of the internal assessments is Fair


Yes ☐

No ☐

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I D. Pharm	Proposed in Academic Session 2017-18								
II D. Pharm									

17. Work load of Faculty members for D. Pharm and B. Pharm

Sl. No	Name of the Faculty	Subjects taught	D. Pharm		B. Pharm		Total work load		Remarks of the Inspector
			Th	Pr	Th	Pr			


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18. Work load of Faculty members for B. Pharm

for Workload of Faculty Members for B. Pharm												
Sl. No	Name of the Faculty	Subjects taught	B. Pharm								Total work load	Remarks of the Inspector
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		

19. Workload of Faculty members for D. Pharm

Sl. No	Name of the Faculty	Subjects taught	D. Pharm				Total work load	Remarks of the Inspector
			I D. Ph		II D. Ph			
1	Dr Sunil Mistry	Pharmacognosy	Th	Pr	Th	Pr	Commencement of Classes from 15/08/2017	
2	Devendra Singh	Pharmaceutics						
3	Ajit Kumar Singh	H A P						
4	Ashish Ku Jaitly	B C C P						
5	Man Singh Yadav	H ECP						
6	Rekha Patel	Pharma Chemistry						
7	Shivangi Mishra	Pharmacognosy						
	Chetan Rastogi	Pharma Chemistry						

20. Percentage of students qualified in GATE in the last Three Years

NEW INSTITUTE

Details	Year 200-	Year 200-	Year 200-
No. of Students Appeared			
No. of Students Qualified			
Percentage			

21. Whether the Institution has an Industry – Institution Interaction cell For B. Pharm (If applicable please give the details for the previous Year)

Yes

☐

No

☐

NEW INSTITUTE

Events	Details for the Previous Year
No. of Industrial visits	
Industrial Tour	
Industrial Training	
No. of Resource Persons from the Industry for Guest Lectures	
No. of Collaboration projects with Industry	

22. Percentage of students Placed through the College Placement Cell in the Last Three Years

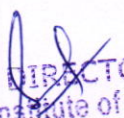
Year	Year 200-	Year 200-	Year 200-
No. of students appeared for campus interview			
% Placed	NEW INSTITUTE		

23. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

Yes

No

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PART IV - PERSONNEL

TEACHING STAFF.

1. Details of Teaching Faculty for D. Pharm and B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
NEW INSTITUTION								

2. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
NEW INSTITUTE								

3. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

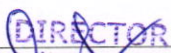
Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
1	Dr. S.K.Mistry	Principal	M.Pharm,Ph.D	01-08-16	10 Year	13569(MP)		
2	Devendara Singh	Asst. Prof.	M.Pharm.	04-02-17	2 Year	54248(UP)		
3	Ajit Kumar Singh	Asst. Prof.	M.Pharm.	06-02-17	2 Year	49276(UP)		
4	Ashish Kumar Jaitly	Lecturer	B.Pharm	04-02-17	8 Year	38990 (UP)		
5	Man Singh Yadav	Lecturer	B.Pharm	08-02-17	2 Year	59111(UP)		
6	Rekha Patel	Lecturer	B.Pharm (Ay.)	08-02-17	1 Year	Applied		
7	Shivangi Mishra	Lecturer	B.Pharm	08-02-17	1 Year	Applied		
8	Chetan Rastogi	Asst Prof	M.Pharm	01-04-17		54235 (UP)		

4. Qualification and number of Staff Members

Qualification			
B. Pharm	M. Pharm	PhD	Othe
			Part Time

5. Staff Pattern for B. Pharm courses department wise: : Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1		
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1		
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmacology	Professor	1		
	Asst. Professor	1		
	Lecturer	3		
Department of Pharmacognosy	Professor	1		
	Asst. Professor	1		
	Lecturer	2		


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6. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1		2		3		4	
Pharmaceutical Analysis	1		..		-		1	
Pharmacology	1		2		3		4	
Pharmacognosy	1		2		3		3	
Pharmaceutics	1		2		3		4	
Total	6		9		13		17	
Part time teaching Staff	3		-		-		-	
Remarks of the Inspection team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

7. Selection criteria and Recruitment Procedure for Faculty:

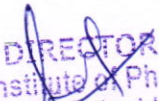
a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	No
c.	Whether Demonstration Lecture has been conducted	No
d.	Whether opinion of Recruitment Committee Recorded	No

8.Details of Faculty Retention for: NEW INSTITUTION

Name of Faculty Member	Period	Percentage
	Duration of 15 yrs. And above	
	Duration of 10 yrs. And above	
	Duration of 5 yrs. And above	
	Less than 5 yrs.	

9. Details of Faculty Turnover NEW INSTITUTION

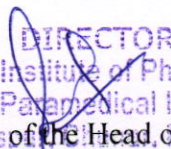
Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in last 3 yrs				

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10. Number of Non-teaching staff available for D. Pharm and B. Pharm course for intake of 60 students:

Sl. No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	2	D Pharm	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	2	SSLC	
3	Office Superintendent	1	Degree	1	B.Com	
4	Accountant	1	Degree	1	B.Com	
5	Store keeper	1	D. Pharm/ Degree	1	D.Pharm	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	BCA	
7	First Division Assistant	1	Degree	1	BA	
8	Second Division Assistant	2	Degree		BA	
9.	Peon	2	SSLC	2	SSLC	
10	Cleaning personnel	Adequate	---	2	10 th	
11	Gardener	Adequate	---	2	10 th	


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11. Scale of pay for Teaching faculty (to be enclosed):

NEW INSTITUTION

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature
									P T	TDS	EPF					

12. Whether facilities for Research / Higher studies are provided to the faculty?
(Inspectors to verify documents pertaining to the above)

13. Whether faculty members are allowed to attend workshops and seminars?
(Inspectors to verify documents pertaining to the above)

14. Scope for the promotion for faculty: Promotions

Yes ☐ No ☐

15. Gratuity Provided

Yes ☐ No ☐

16. Details of Non-teaching staff members (list to be enclosed) :

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Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors

17. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes/ No


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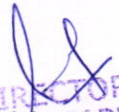
PART V - DOCUMENTATION

Records Maintained: Essential

NEW INSTITUTION

Sl. No	Records	Yes	No	Remarks of the Inspectors
1.	Admissions Registers			
2.	Individual Service Register			
3.	Staff Attendance Registers			
4.	Sessional Marks Register			
5.	Final Marks Register			
6.	Student Attendance Registers			
7.	Minutes of meetings- Teaching Staff			
8.	Fee paid Registers			
9.	Acquittance Registers			
10.	Accession Register for books and Journals in Library			
11.	Log book for chemicals and Equipment costing more than Rupees one lakh			
12.	Job Cards for laboratories			
13.	Standard Operating Procedures (SOP's) for Equipment			
14.	Laboratory Manuals			
15.	Stock Register for Equipment			
16.	Animal House Records as per CPCSEA			

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PART - VI

1. Financial Resource allocation and utilization for the past three years: (Audited Accounts for previous year to be enclosed)

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Chemicals			Chemicals			Chemicals			
	Glassware									

3. Total amount spent on equipments for the past three years: (Enclose purchase invoice)

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Equipment			Equipment			Equipment			


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4. Total amount spent on Books and Journals for the past three years:

Sl No.	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books			Books			Books			
2	Journals			Journals			Journals			
	NEW INSTITUTION									

* Last three years including this academic year till the date of inspection

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PART VII – EQUIPMENT AND APPARATUS

Note: Inspectors are requested to note that items which are marked with an asterisk (*) are common for both B.Pharm and D. Pharm.
I --Department wise List of Minimum equipments required for D. Pharm

PHARMACEUTICS Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	05	Order Placed		
2	Conical Perculator	05			
3	Tincture Press	01			
4	Hand Grinding Mill	01			
5	Disintegrator*	01			
6	Ball mill*	01			
7	Hand operated Tablet machine	01			
8	Tablet Coating Pan unit with hot air blower laboratory size*	01			
9	Polishing pan laboratory size	01			
10	Monsanto's hardness tester	01			
11	Pfizer type hardness tester	01			
12	Tablet disintegration test apparatus IP*	01			
13	Tablet dissolution test apparatus IP*	01			
14	Granulating sieve set	10			
15	Tablet counter – small size	05			
16	Friability tester*	01			
17	Collapsible tube – Filling and sealing equipment*	01			
18	Capsule filling machine – Lab size*	01			
19	Digital balance*	01			
20	Distillation unit for distilled water	02			
21	Deionisation unit	01			
22	Glass distillation unit for water for injection	01			
23	Ampoule washing machine	01			
24	Ampoule filling and sealing machine*	01			
25	Sintered glass filters for bacteria proof filtration (four different grades)	Adequate			

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26	Millipore filter (3 grades)	Adequate	Order Placed	
27	Autoclave*	01		
28	Hot air sterilizer	01		
29	Incubator	01		
30	Aseptic cabinet	01		
31	Ampoule clarity test equipment*	01		
32	Blender	01		
33	Sieves set (Pharmacopoeial standard)*	02		
34	Lab Centrifuge	01		
35	Ointment slab	Adequate		
36	Ointment spatula	Adequate		
37	Pestle and mortar porcelain	Adequate		
38	Pestle and mortar glass	Adequate		
39	Suppository moulds of three sizes	Adequate		
40	Refrigerator	01		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Refractometer	01	Order Placed		
2	Polarimeter	01			
3	Photoelectric colorimeter	01			
4	Ph meter*	01			
5	Atomic model set*	02			
6	Electronic balance*	01			
7	Periodic table chart*	Adequate			

NOTE: Adequate number of glass ware commonly used in the laboratory should be provided in each laboratory and department.

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PHYSIOLOGY & PHARMACOLOGY LABORATORY

Equipment:

Sl.No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Haemoglobinometer	20	Order Placed		
2	Haemocytometer*	10			
3	Student's organ bath	01			
4	Sherington's rotating drum*	01			
5	Frog board	Adequate			
6	Tray (dissecting)	Adequate			
7	Frontal writing lever*	Adequate			
8	Aeration tube*	Adequate			
9	Telethermometer	01			
10	Pole climbing apparatus*	01			
11	Histamine chamber	01			
12	Simple lever*	Adequate			
13	Sterling heart lever*	Adequate			
14	Aerator*	Adequate			
15	Histological Slides	Adequate			
16	Sphygmomanometer* (B.P. apparatus)	05			
17	Stethoscope*	05			
18	First aid equipment	Adequate			
19	Contraceptive device*	Adequate			
20	Dissecting (surgical) instruments	Adequate			
21	Balance for weighing small Animals	01			
22	Kymograph paper	Adequate			
23	Actophotometer*	01			
24	Analgesiometer*	01			
25	Thermometer	Adequate			
26	Plastic animal cage	Adequate			
27	Double unit organ bath with thermostat	01			
28	Refrigerator	01			
29	Digital balance	01			
30	Charts	Adequate			
31	Human skeleton*	01			

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 Director
 Apex Paramedical Institute
 Gomaspur, Chunar, Mirzapur

32	Anatomical specimen (Heart, brain, eye, ear, reproductive system etc.,)*	01 set		
33	Electro-convulsimeter*	01		
34	Stop watch	Adequate		
35	Clamp, boss heads, screw clips*	Adequate		
36	Syme's Cannula*	Adequate		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department and department.

PHARMCOGNOSY LABORATORY

Equipment:

Sl No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Projection Microscope	01	Order Placed		
2	Charts (different types)	Adequate			
3	Models (different types)	Adequate			
4	Permanent Slides	Adequate			
5	Slides and Cover Slips	Adequate			

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACY PRACTICE LABORATORY

Equipment:

Sl No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	2	Order Placed		
2	Microscope	Adequate			
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate			
4	Watch glass	Adequate			
5	Centrifuge	1			
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	Adequate			
7	Filtration equipment	2			
8	Filling Machine	1			
9	Sealing Machine	1			

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10	Autoclave sterilizer		1	
11	Membrane filter		1 Unit	
12	Sintered glass funnel with complete filtering assemble		Adequate	
13	Small disposable membrane filter for IV admixture filtration		Adequate	
14	Laminar air flow bench		1	
15	Vacuum pump		1	
16	Oven		1	
17	Surgical dressing		Adequate	
18	Incubator		1	
19	PH meter		1	
20	Disintegration test apparatus		1	
21	Hardness tester		1	
22	Centrifuge		1	
23	Magnetic stirrer		1	
24	Thermostatic bath		1	

Order Placed

NOTE: Adequate number of glass ware commonly used in the laboratory should be provided in each laboratory and the department.

Museum: Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

1. Colored slides of medicine plants.
2. Display of popular patent medicines, and
3. Containers of common usage in medicines.


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 Sonaspur, Chunar, Mirzapur

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II Department wise List of Minimum equipments required for B. Pharm (for a batch of 20 students)
DEPARTMENT OF PHARMACOLOGY
Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes*	15	Order Placed		
2	Haemocytometer with Micropipettes*	20			
3	Sahli's haemocytometer	20			
4	Hutchinson's spirometer	01			
5	Spygmomanometer*	5			
6	Stethoscope*	5			
	Permanent Slides for various tissues	One pair of each tissue			
		Organs and endocrine glands			
		One slide of each organ system			
8	Models for various organs	One model of each organ system			
9	Specimen for various organs and systems*	One model for each organ system			
10	Skeleton and bones*	One set of skeleton and one spare bone			
11	Different Contraceptive Devices and Models*	One set of each device			
12	Muscle electrodes	01			
13	Lucas moist chamber	01			
14	Myographic lever	01			
15	Stimulator	01			
16	Centrifuge	01			
17	Electronic Balance	01			
18	Physical /Chemical Balance	01			
19	Sherrington's Kymograph Machine / Polyrite	10			
20	Sherrington Drum*	10			
21	Perspex bath assembly (single unit)	10			

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22	Aerators*	10	Order Placed	
23	Computer with LCD	01		
24	Software packages for experiment	01		
25	Standard graphs of various drugs	Adequate number		
26	Actophotometer*	01		
27	Rotarod	01		
28	Pole climbing apparatus*	01		
29	Analgesimeter (Eddy's hot plate and radiant heat methods)*	01		
30	Convulsimeter*	01		
31	Plethysmograph	01		
32	Digital pH meter	01		

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	Order Placed		
2	Dissection Tray and Boards*	10			
3	Haemostatic artery forceps	10			
4	Hypodermic syringes and needles of size 15,24,26G	10			
5	Levers, cannulae*	20			

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	15	Ordered Placed		
2	Digital Balance	02			
3	Autoclave	02			
4	Hot air oven	02			
5	B.O.D. incubator	01			
6	Refrigerator	01			
7	Laminar air flow	01			
8	Colony counter	02			
9	Zone reader	01			

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10	Digital pH meter	01	Order Placed	
11	Microscope with stage and oil immersion objective	20		
12	Sterility testing unit	01		
13	Camera Lucida	15		
14	Eye piece micrometer	15		
15	Stage micrometer	20		
16	Incinerator	01		
17	Moisture balance	01		
18	Heating mantle	15		
19	Flourimeter	01		
20	Vacuum pump	02		
21	Micropipettes (Single and multi channelled)	02		
22	Micro Centrifuge	01		
23	Projection Microscope	01		

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	Order Placed		
2	Water bath	20			
3	Clavengers apparatus	10			
4	Soxhlet apparatus	10			
5	TLC chamber and sprayer	10			
6	Distillation unit	01			

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	Order Placed		
2	Oven	03			
3	Refrigerator	01			
4	Analytical Balances for demonstration	05			

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5	Digital balance 10mg sensitivity	10	Order Placed	
6	Suction pumps	06		
7	Muffle Furnace	01		
8	Mechanical Stirrers	10		
9	Magnetic Stirrers with Thermostat	10		
10	Vacuum Pump	01		
11	Digital pH meter	01		
12	Microwave Oven	01		

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	Order Placed		
2	Reflux flask and condenser single necked	20			
3	Reflux flask and condenser double / triple necked	20			
4	Burettes	40			
5	Arsenic Limit Test Apparatus	20			
6	Nessler's Cylinders	40			

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Homogenizer	05	Order Placed		
2	Digital balance (10 mg sensitivity)	05			
3	Microscopes	05			
4	Stage and eye piece micrometers	05			
5	Brookfield's viscometer	01			
6	Ball mill*	01			
7	Sieve shaker with sieve set*	01			
8	Double cone blender	01			
9	Propeller type mechanical agitator	05			
10	Autoclave*	01			
11	Steam distillation still	01			

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12	Vacuum Pump*		01		
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80		10 sets		
14	Tablet punching machine		01		
15	Capsule filling machine*		01		
16	Ampoule washing machine*		01		
17	Ampoule filling and sealing machine*		01		
18	Tablet disintegration test apparatus IP		01		
19	Tablet dissolution test apparatus IP		01		
20	Monsanto's hardness tester		01		
21	Pfizer type hardness tester		01		
22	Friability test apparatus*		01		
23	Clarity test apparatus		01		
24	Ointment filling machine*		01		
25	Collapsible Tube Crimping Machine*		01		
26	Tablet coating pan*		01		
27	Magnetic stirrer, 500ml and 1 liter capacity*, with variable speed control.		10		
28	Digital pH meter		02		
29	All purpose equipment with all accessories		01		
30	Aseptic Cabinet		01		
31	BOD Incubator		02		
32	Bottle washing Machine		01		
33	Bottle Sealing Machine		01		
34	Bulk Density Apparatus		02		
35	Conical Percolator (glass/ copper/ stainless steel)		10		
36	Capsule Counter		02		
37	Energy meter		02		
38	Hot Plate		02		
39	Humidity Control Oven		01		
40	Liquid Filling Machine		01		
41	Mechanical stirrer with speed regulator		02		
42	Precision Melting point Apparatus		01		
43	Tray Drier		01		
44	Distillation Unit		01		

Order Placed

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 / ppa Paramedical Institute
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DIRECTOR

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Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	15	Order Placed		
2	Stalagmometer	15			
3	Desiccator*	05			
4	Suppository moulds	20			
5	Buchner Funnels Small, medium, large	05 each			
6	Filtration assembly	01			
7	Permeability Cups	05			
8	Andreason's Pipette	03			
9	Lipstick moulds	10			

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	Order Placed		
2	Lyophilizer (Desirable)	01			
3	Gel Electrophoresis (Vertical and Horizontal)	01			
4	Phase contrast/Trinocular Microscope	01			
5	Refrigerated Centrifuge	01			
6	Fermenters of different capacity (Desirable)	01			
7	Tissue culture station	01			
8	Laminar airflow unit	01			
9	Diagnostic kits to identify infectious agents	01			
10	Rheometer	01			
11	Viscometer	01			
12	Micropipettes (single and multi channelled)	01 each			
13	Sonicator	01			
14	Respinometer	01			
15	BOD Incubator	01			

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 Director of Pharmacy
 Gondal, Gujarat, India

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16	Paper Electrophoresis Unit	01	Order Placed	
17	Micro Centrifuge	01		
18	Incubator water bath	01		
19	Autoclave	01		
20	Refrigerator	01		
21	Filtration Assembly	01		
22	Digital pH meter	01		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	Order Placed		
2	Digital pH meter	01			
3	UV- Visible Spectrophotometer	01			
4	Flourimeter	01			
5	Digital Balance (1mg sensitivity)	01			
6	Nephelo Turbidity meter	01			
7	Flame Photometer	01			
8	Potentiometer	01			
9	Conductivity meter	01			
10	Fourier Transform Infra Red Spectrometer (Desirable)	01			
11	HPLC	01			
12	HPTLC (Desirable)	01			
13	Atomic Absorption and Emission spectrophotometer (Desirable)	01			
14	Biochemistry Analyzer (Desirable)	01			
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01			
16	Deep Freezer (Desirable)	01			
17	Ion- Exchanger	01			
18	Lyophilizer (Desirable)	01			

*** Items marked with asterisk are common for B.Pharm and D. Pharm**

Signature of the Head of the Institution
 Director
 Paramedical Institute
 Ganaspur, Chunar, Mirzapur

Signature of the Inspectors

Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:

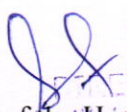
1.

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution


DIRECTOR
All India Paramedical Institute
Comaspur, Chunar, Mirzapur

Signature of the Inspectors